General Shop Safety

1.  No Horse Play!
2.  Always pay attention to the task at hand.
3.  Be aware of your surroundings
4.  Never distract someone using tools or machines.
5.  Always maintain a clean and tidy workspace.
6.  Never operate tools or equipment without the presence of an instructor.
7.  Never operate tools or equipment unless you have had proper training.
8.  Report all damaged or broken tools and equipment.
10. Always use tools and equipment for the purpose in which it was designed.
11. Always check guards, safety devices and the condition of tools or machines prior to using.
12. Never help someone on a machine unless you are specifically requested to do so.
13. Never turn on or off a machine for someone unless you are specifically requested to do so.
14. Never leave a machine running or unattended.
15. Follow all safety rules at all times.
16. Know the location of all fire exits, extinguishers, first aid and eye wash stations.
17. Follow WHMIS guidelines.
18. Use common sense.